

STOW BARDOLPH PARISH COUNCIL

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Mrs. V Howling
Clerk

Mr. W Esse
Chairman

77 The Drove
Barroway Drove
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4th March 2025

An **ordinary meeting** of the Stow Bardolph Parish Council will be held on **Tuesday 11th March 2025**.

The meeting will be held at **Stow Bridge Village Hall** and will commence at **8pm**, following the conclusion of the **Annual Parish Meeting**.

All Councillors are summoned to attend.

Vicki Howling

Mrs V Howling
Clerk

The Agenda is attached

MEETING OF STOW BARDOLPH PARISH COUNCIL
Tuesday 11th March 2025
Commencing at 8pm (following the conclusion of the Annual Parish Meeting)
Venue: Stow Bridge Village Hall

Stow Bardolph Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation Session. However, the law does not permit members of the public and press to take part in the debates.

Agenda

1. To accept apologies for absence
2. To receive any Declarations of Interest in items on the agenda
3. To approve and sign the minutes of the meeting held 14th January 2025
4. To receive Clerk's report – update on matters arising from last meeting (for information only)
5. To receive updates from Borough and County Councillors
6. Open forum for Public Participation: an opportunity to hear from members of the public
7. To discuss any Highway Matters
 - a. To receive an update on previously reported items
 - b. To report any new issues
 - c. To discuss other Highways matters, including correspondence
 - Report from meeting to discuss verge cutting
8. To discuss any Street Light matters
 - a. To report any issues
9. To discuss any Planning Matters
 - a. To receive report from Planning Advisory Group
 - b. To receive new applications and make comment
 - c. To discuss other planning matters, including correspondence
10. Finances
 - a. To agree the payment of accounts
 - b. To review year end finances and Reserves Policy for 2025-26
 - c. To review the Council's banking arrangements
 - d. To discuss and agree any requests for donations
11. To review and agree membership of subcommittees, working groups and outside bodies
 - a. Planning Advisory Group
 - b. Hundred Acre Charity
 - c. Stow Bardolph Charity
12. To review and approve the following policies and procedures:
 - a. Action Plan for 2025-26
 - b. Financial Regulations
 - c. Risk Assessment

- d. Biodiversity Action Plan
- e. Grant Awarding Policy

13. To discuss and agree membership of support organisations

- a. Norfolk ALC
- b. Norfolk PTS

14. To receive an update on the Collaboration with Woodlakes Working Group and agree any actions

15. To receive items for the next meeting's agenda

REPORT FROM PLANNING GROUP (agenda item 9a)

OUTCOME OF PREVIOUS APPLICATIONS

Application Number	Proposal	Decision
23/00908/F	DEMOLITION OF EXISTING PROPERTY AND OUTBUILDING AND REPLACEMENT WITH NEW DWELLING AND OUTBUILDING FOLLOWING SUBSIDENCE OF EXISTING STRUCTURES at Foxcroft White City Road Barroway Drove	Application Permitted 21 January 2025 Delegated Decision
24/01950/F	Proposed Dwelling. 15 Hootens Row Barroway Drove	Application Permitted 31 January 2025 Delegated Decision
24/02100/F	Variation of condition 2 attached to planning permission 22/00468/F: Replacement Dwelling. McLatchie Farm 195 The Drove Barroway Drove	Application Permitted 27 January 2025 Delegated Decision

APPLICATIONS TO BE REVIEWED AT MEETING (agenda item 9b)

Application Number	Proposal
25/00288/F	Extension and alterations to farm shop and cafe including conversion of existing farm shed Landymore's Farm Shop & Tea Room The Causeway Stow Bridge

PAYMENTS TO BE AGREED (agenda item 10a)

DATE	PAYEE	REASON	AMOUNT
11/03/2025	Borough Council King's Lynn & West Norfolk	Dog Waste Collection	489.22
11/03/2025	Cozens UK Ltd	Streetlight Maintenance	108.00
11/03/2025	Stow Bridge Village Hall	Meeting Room Hire	28.00
11/03/2025	Mrs V Howling	Salary & expenses	TBC
11/03/2025	HMRC	Tax on salary	TBC